



SHAKTI DEN

Studio Hire Agreement 2024

Dear All,

We are delighted you are interested in hiring the Den. To keep everything optimal we decided to have few essential points in writing. Your comments and suggestions are very welcome and we look forward to an open and trustworthy relationship.

Hiring

- Weekly group classes hire £17/18 hr*
- Individual 1:1 sessions ££17/18*
- Workshops £20/21 hr*
- Promotional photo shoots ££20/21 /hr*
- As the Hirer you will need to agree with us dates and timing of any class and/or private session you intend to run at the studio prior to the starting date.
- As the Hirer you are responsible for your own insurance and a certificate of insurance must be provided upon signing this agreement.
- You are not allowed in the studio without our knowledge.

**Depending on Membership*

Timing

- Access to the studio will be for the duration of the class/session plus 15 mins before and 15 mins after to ensure smooth transition between classes.
- If teaching/practising in the evening and/or at weekends it is essential that you have your own key to the grill. A charge of £5 applies.

Membership

A voluntary membership will be available from January 2024. The membership will offer additional benefits including:

- Reduced hire fees
- Dedicated page on website
- Regular posts on IG & FB
- Classes and workshops featured on newsletter
- Display of business cards leaflets and posters in the studio
- Featuring on Studio fliers and other promo material
- Free photo shoot opportunity at the studio
- Collaboration opportunities
- Members priority booking on all events hosted by the studio
- Templates for promotion
- WiFi use

Additional monthly costs will apply for those who do not wish to access the Membership:

- £2 for WiFi use
- £1 for the display of cards, fliers and posters in the studio

Payments

- Invoices will be processed and sent out at the end of each month.
- Payments will be received by the 10th of the month.
- An administration fee of €10 will be charged for each of the following:
 1. Late payments;
 2. Payments that have been returned uncleared by the bank and/or credit card company.

Cancellation

- We require a 48hrs notice for cancellation of 1:1 sessions. Any notice given beyond the 48hrs will be charged in full. We will endeavour to offer alternative dates/times within the same week when possible.
- As the Hirer it is your responsibility to inform us as soon as possible of any situation that may prevent you from running the class. It is also your responsibility to inform your clients.
- Regular classes cannot be cancelled and notice must be given in advance of any break, eg: half-term, holidays etc. Failing to do so will incur the full cost of the class.

Termination

- If you decide to terminate this agreement we require two week notice for 1:1 sessions, and one month notice for regular weekly and monthly group classes.
- Charges will apply for the notice period.

Cleaning up after use

- As the Hirer you are responsible for leaving the studio clean and tidy and appropriately store any equipment used in the designated storage areas.
- No food or drinks are to be consumed in the studio. You may use the reception area for this purpose.
- Radiators and WiFi must be switched off when leaving the studio.

Care of floors

We endeavour to provide a clean and pleasant environment for all our users.

As the Hirer it is your responsibility to:

- Encourage your clients to take their shoes off upon entering the studio and leave them in the reception area.
- Sweep/hover the floor as and when needed with the equipment provided (please ask if you are not sure where to find it).

Damage to spaces and facilities

We are liable to the Landlord for any damage caused to any aspect of the building and facilities. We expect you to inform us of, and pay for, any damage accidentally caused to our equipment during your session.

WIFI, lights and any other electrical equipment

In view of the current energy situation, we all need to be mindful of our energy usage. This means ensuring that all lights, heaters and any other electrical device are being turned off and ensuring nothing is being left on after your session and/or overnight. Please do not set the radiator in the studio at a temperature higher than 23 degrees and remember to switch it off before you go.

WIFI use is included in the hire when subscribing to our Membership.

With no Membership a monthly charge of €2 will apply.

Care of, and behaviour within Shakti Den

We share walls with the Osteopathic Practice next door. As such we must demonstrate consideration and courtesy. Be mindful to:

- > Keep noise levels at an acceptable level both inside and outside the studio;
- > Use only the car park space allocated to the studio unless the other practices are not operating;
- > Lower the grille if you are the last one in the units.

COVID 19

We do not enforce any mandate. You, however, have free choice and may advise your clients accordingly. Please, inform us immediately of anything that may impact, limit or affect the use of the studio of other hirers and clients.

May your experience at Shakti Den bring you prosperity and connectivity.

May we grow together and thrive together.

With Love

The Shakti Den Team

Your signature and date
